

MANDJAH BOODJAH
ABORIGINAL CORPORATION

ICN 4502



Capacity Development Managers
Report
July 2010

written by Joy Collins

Since the Mandjah Boodjah Aboriginal Corporations' successful land acquisition application to the Indigenous Land Corporation, MBAC has demonstrated commitment, aptitude and fortitude in ensuring the development of land, housing, community, cultural strengthening, respect and well-being for elders according to the Mandjah Village Property Management Plan.

ABN: 71 464 763 229
mandjah.boodjah@hotmail.com

CURRENT EXPENDITURE - Property improvement ,repair and maintenance

Invoice No	Date	Amount	Sub total	TOTAL
18	Curedale			
Chq.no	Date	Purpose	Amount	
103	15/03/2010	Boobook: Floor sanding+oiling	1080	
105	30/03/2010	Plumber: hot water system service	129.8	
105	30/03/2010	Plumber: repair burst pipe	144.1	
114	16/04/2010	Plumber: Clear blocked pan	133.1	
116	17/04/2010	Install internal door + fixtures	220	
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127		paint,repair door/adjust retic	308	947
24	Curedale			
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126	10/05/2010	Install antenna, office power points	506	
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153	20/07/2010	fix soakwell/remove mantle/fix gutter/lay sla	815.75	1657.25
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Cultural Park and General				
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148	2/07/2010	construct vegie garden/holes for grass trees/bobcat assist	836	
153		slashing , whipper snipping	176	2381.22
Total property improvement/maintenance expenditure to 30/7/10				11025.3

Mandjah Boodjah Aboriginal Corporation
 C/o 24 Curedale Street, Beaconsfield 6162
COMMUNITY AIDS AND EQUIPMENT SCHEME
INCOME AND EXPENDITURE STATEMENT
 Disability Modifications to 28 Curedale Street

INCOME

Date	Purpose	Amount	TOTAL
16/04/2010	Disability Modifications to 28 Curedale Street		1,560

Total Income

EXPENDITURE

14/05/2010	3x300mm rails \$20ea	60	
14/05/2010	1xshower hose	50	
5/06/2010	1xfree standing step rail to back yard	400	
14/05/2010	removal of shower hob, repair entry to sl	473	
14/05/2010	remove bath taps, repair wall tiles	440	
5/06/2010	supply+install tyrex rubber shower ramp	136	1,559
Balance at 10 June 2010			0.01



MBAC - Grant Acquittal Report : Waterwise Landscaping No. 2644-1

Date: 19 April 2010

Received From: Indigenous Land Corporation pursuant of the City of Fremantle Grant re: drainage access

Date Received: 21 January 2010

Amount Received: \$6,500 + GST \$650 = \$7150

Purpose	Supplier	Cost
1. Supply and Install underground power outlet to service Bore for water supply and reticulation of property	Western Power- ABN: 18540492861	\$681
2. Gardening, landscaping and reticulation to 24 and 18 Curedale Street	Alliance Pumps ABN 93113668778	\$1188
3. Paving – 18 Curedale Street Additional to front x 10metres Additional to rear x 10 metres	Boobook Landscapes ABN: 38087754866	\$300 \$300
4. Tree Stump removal -28 Curedale Street Rear	Oakford Stump Grinding ABN 33504149864	\$120
5. Soil Compost and Conditioner – 24 Curedale Street	The Gardeners Nursery	\$270 \$228
6. And plants -30 Curedale		\$100
7. Paving Supplies – 24 & 30 Curedale Street Additional at rear x10 metres Additional at rear x 10metres	Midland Bricks	\$579.79
8. GST on grant	Deputy Commissioner of Taxation	\$650
9. 30sqm Turf 18 &24 Curedale	Westland Turf	\$385
10. Supply and Installation of Additional Clean Sand fill	Art n Type – Colin Winter	\$ 220
11. Adding 2 additional rows to the brick paving at 24 Curedale		\$ 66
12. Garden beds / landscaping – 30 Curedale reticulation	Alliance pumps	1485
13. Additional paving – 30 Curedale -24 Curedale	Boobook	\$550
TOTAL		7122.79

OUTCOMES - Waterwise gardens including site preparation, additional paving, reticulation, mulching and planting of garden beds is completed at 18 and 24 Curedale Street, and near completion at #30 Curedale. The underground power supply has been installed at 33 Davies Street to service a bore for a water supply to the open cultural landscape area.



MBAC - Grant Acquittal Report : Waterwise Landscaping No. 2644-2

Date: 30 June 2010

Received From: Indigenous Land Corporation pursuant of the City of Fremantle Grant re: drainage access

Date Received: 29 April 2010 Amount Received: \$6,500 + GST \$650 = \$7150
+ Surplus \$27.21 = \$7177.21

Purpose	Supplier	Cost
14. Gardening, landscaping –plants, soil conditioner #30 Curedale Street, front and rear yards	The Gardeners Nursery	\$536.15
15. Gardening Landscaping – Turf rear yard #18 Curedale Street	Westland Turf	\$533.50
16. Bobcat / lawn / rocks removal for preparation of native landscaping at #22 Curedale	J.D. Transport	\$495
17. GST on grant	Deputy Commissioner of Taxation	\$650
18. Plants - landscaping # 22 Curedale	The Gardeners Nursery	\$211
19. Paving planting front and rear #28 Curedale	Alliance Pumps	\$704
20. Bobcat; prep for paving rear #28 Curedale	Spikes Bobcat Service	\$330
21. Grasstrees supply and installation	Grasstrees Australia	\$2180
22. Bobcat leveling –Cultural park – meeting circle, Dance – learning circle , workshop facility space	Spikes Bobcat service	\$266.60
23. Cultural Park – Landscaping – veggie patch, construct benches, install compact gravel, yellow sand, gravel, trees and sleepers	Alliance	\$1267
Total Expenditure		\$7173.25
Surplus		\$ 3.96

OUTCOMES - Waterwise gardens including site preparation, additional paving, reticulation, mulching planting and paving of garden beds is completed at 18, 22, 24 and 30 Curedale Street completed. The Mandjah Boodjah Village Cultural park has been cleared, leveled, and landscaped for Open Cultural meeting place, Cultural Learning and Teaching Circle – Kadajiny Middar and a Community Garden and Workshop facility.



Property Repairs, Maintenance, Improvements

Stage 1 – Develop a scope of works for essential repairs and maintenance

MBAC and the ILC jointly determined the initial Essential Repairs and Maintenance scope of works program to go to tender during several onsite meetings in 2007. Tendered to Riverline PTY LTD scope of works for Essential Repairs and Maintenance completed March 2009.

Following the completion of the tendered ERM works, MBAC undertook a property inspection based on the attached Housing Handover Checklist and identified additional works required to make the houses fully functional.

Stage 2 – Inspect completed scope of work, recommend additional required works prior to housing handover.

Mandjah Boodjah Aboriginal Corporation **HOUSING HANDOVER CHECKLIST**

This checklist is to be used as a general aid to ensuring that the house is in a fully functional condition prior to handover to the Occupier.

ITEM DESCRIPTION - 18,22,24,30 Curedale Street inspection date 30/5/2010	COMMENT
1. GENERAL	
Electrical certificate issued	yes
Plumbing and/or gas certificate issued (including relevant wastewater certificates)	No gas heating fitting #24 & #30
Termite protection certificate obtained	no
Permit to Occupy, where applicable, obtained (including Structural Engineering certificate where required)	no n/a
2. EXTERIOR	
Roof	
- fixing as specified	Loose tiles
- flashings secure and watertight	
- insulation installed gap free	None
- gaps at valley/eaves closed to prevent bird access (ceiling space ventilation in place)	
- roof water disposal directs water away from house and entry point areas	
- down pipes (where provided) have non-scour discharge and drain away from house	Drainage into shed #28 rear
Walls	
- fixings and flashings secure	Yes, no curtain, blind fixings
- joints sealed, no hazardous / sharp edges	
- weep holes in brickwork clear	#18 ac hole
- check paintwork coverages to woodwork	yes
Windows, Louvres and Doors	

- check operation and locking devices	<i>Some not operational, damaged #28, check all</i>
- spare keys provided, brand and numbers noted	<i>yes</i>
- check insect screening, fixings, no gaps	<i>No screens in #28, no fly-wire window & doorscreens rear #22 no fly-wire door #18 rear</i>
- check security screens. Must be able to be opened from inside (but not from the outside) where no alternative access is available from the room directly to the outside (Fire safety and emergency exit issue)	<i>None, Awaiting purchase order</i>
- check safety glass has been used (where specified)	<i>Louvers chipped #18</i>
Verandahs	
- where surface is sealed, floor slopes away from interior of house	<i>Awaiting paving purchase order</i>
- external timber flooring free of splinters and finished with preservatives (as specified)	
- balustrading secure, corrosion protected (as specified)	<i>Need installing railing #28,22,30</i>
Stairs - step treads secure, non slip surface	<i>Internal step #30 damaged</i>
Yard - clear of debris and builder's rubbish	<i>Debris, rubbish all yards</i>
- on-site effluent disposal system (where provided) is protected	<i>n/a</i>
- check clothes line is operational	<i>None at #18 and #24</i>
- surface drainage away from house, no unintended ponding potential in yard.	<i>#28 drainage into shed</i>
- ground beneath suspended floor areas graded to prevent ponding under the house.	<i>#28 Rear to shed</i>
- grass, trees, landscaping established (where provided)	<i>None</i>
- fence secure, gates swing smoothly, latches work	<i>None, awaiting purchase order</i>
- check overflow relief gullies are above finished ground level, and minimum 150mm below the lowest sanitary fixture. Grates fixed down securely.	<i>Yes, damage #18 and #24 and #30 by earthworks contractor</i>
- check outdoor taps, water flows, taps securely fixed and protected from vehicles etc and drainage is non-scouring and adequate to prevent ponding	<i>No rear garden tap #24, #28, #30</i>
- test meter operation where installed	<i>yes</i>
Floor Levels for slab-on-ground construction)	
- finished floor level of house should be minimum 300 mm above highest adjacent natural ground level and minimum 100 mm above adjacent paved or concreted areas	<i>No retaining walls any yards</i>
- these areas should slope away from the house	<i>No paving any houses</i>
- mobility requirements installed where required	<i>None installed</i>
- verandah floor level (at outer edge) should be 100mm minimum above finished ground level	
Electrical	
- test external power points, lights	<i>Yes all</i>
- test meter operation where installed	<i>yes</i>
- switchboard secure and weatherproof	<i>yes</i>
- test operation/reset of earth leakage safety device	<i>yes</i>

- check operation of circuit breakers	yes
3. INTERIOR	
3.1 GENERAL	
Floor	
- seamless, joints sealed	All unsealed and gaping holes, require vinyl, or sanding and sealing
- coping/skirting continuous	Variations throughout all houses
Walls - joints sealed	yes
- cornice/casing beads continuous	Variable all houses
- no hazardous/sharp edges	none
Ceiling - joints sealed	
- fixings secure	Gaping ceiling #30 Chimney cavity needs sealing #28
Painting	
- check paintwork and coverage	Good all
Doors	
- hardware/privacy latches/door stops/cabin hooks, as specified	internal door handles #28 not operational
- hung correctly	Repairs #22,
- check doors are solid core (where specified)	#18 #28#24 need replacing security screens
Electrical	Yes
- test power points, lights, fans, smoke detectors	Repairs required #30 smoke alarm, power point bdrm
3.2 LIVING AREAS AND BEDROOMS	
Cupboards doors hung correctly, check latches	yes
- shelving secure	yes
Bedroom doors	
- check privacy locking devices	Door latches faulty #28
3.3 KITCHEN	
Cupboards - benchtop/wall joints sealed	Yes all
Sink	
- sink drainage test (fill and release plug)	Yes all
- plug secured + spares	Yes all
- check taps hot/cold water flow, spout working	Yes all
- splash back waterproof	Yes all
Storage - doors hung correctly, vermin proof, check latches	Some latches faulty #22
- drawers run smoothly	Some faulty #22
- shelves secure	
Stove	
- test all hot plates and oven working,	Yes 18,22,24,30, 28 requires electric stove not gas, disability suitable
- instructions available	Oven #22 -ignitor faulty yes
Refrigerator (where provided) - test working	n/a
Mechanical Ventilation - check operation	Yes
3.4 BATHROOM and TOILET(S)	
Floor - sloped to drain (test – pour bucket of water in one corner)	Yes all
- floor waste 100 mm diameter	
- seamless, sealed, non slip finish	Yes all
- skirting / coping sealed	

- set down below the floor level of other habitable areas (when inside dwelling)	#28 requires disability modifications
Walls	
- waterproof joints, internal corners to tiled areas filled with flexible sealant, not grout	Yes all
- bathroom shelving for storage of personal items, toilet shelving for storage of toilet rolls	Yes all
- towel rail, soap holder, toilet roll holder, clothes hooks, shower curtain rail secure	Yes all houses, #28 disability modifications required
- privacy latch to bathroom and toilet(s) doors	#28 latches faulty
Toilet – flush test (3 strips of toilet paper, 2m long, one loosely placed in bowl, other two rolled in a ball, all must flush)	Yes all #24 problems
- refill within 2 – 3 minutes	Yes
- test isolating stop cock to WC cistern	Yes
Bath/ Shower	
- check hot and cold taps, water flows, check temperature of hot water, shower rose, curtain	Disability modifications required #28
- plug secured + spare	No spare
- drainage test (fill and release)	Yes
- non-slip base to bath and shower tray	Yes modifications required at #28
Handbasin	
- check taps, water flow, spout	Yes
- plug attached + spare	Yes, no spare all houses
- drainage test (fill and release)	
Mechanical Ventilation (where provided)	Yes in kitchens and bathrooms
- check operation and height clearance from floor	yes
3.5 LAUNDRY	
Floor - sloped to drain (test – pour bucket of water in one corner)	No #18 damaged floor, gaping holes, sloping, marked requires vinyl
- seamless, sealed, non slip finish	No, Vinyl required all houses, sanding and oiling required on flooring 18,30
- skirting / coping sealed	no
- floor waste 100 mm diameter	n/a
- set down below the floor level of other areas (when inside dwelling)	
Walls	yes
- waterproof joints, splashbacks sealed	
- storage shelves (high level)	yes
Tubs	
- check hot/cold taps, water flows, spout working,	yes
check temperature of hot water	yes
- plugs attached + spare	Yes, no spare
- drainage test (fill and release plug)	yes
- bench secure	yes
- check overflow, assembly and washing machine	yes
bypass assembly are connected	yes
Washing machine (where provided)	

- test working and instructions available	n/a
4.0 MISCELLANEOUS	
Septic Tank (where installed)	n/a
- check lid fitting/sealed and on-site effluent disposal system is protected	n/a
Under floor access	
- secure under building access with mesh to prevent small children and pet access	yes
Rainwater tanks	
- if rainwater tanks installed, check 1st flush system is operative and tank is adequately sealed at inlet	None
- Check overflow drainage is away from house and non-scouring	Soakwells needing repair #18, #24
Outdoor Cooking (where provided) - Check operation	N/A
Gas Bottles (where provided)	N/A
- Check operation	
- Installed complete with fittings and securing chains	

Stage 3 - Negotiate additional required works prior to housing handover to be funded by the ILC

A. VINYL FLOORING

Liaised MBAC Board, contractors and ILC Project Advisors to arrange quotes, site access and installation of

- #18 - kitchen, bathroom later to laundry with ply underlay and 3rd Bedroom
- #22 - kitchen, dining later tenant funded hallway and lounge + BEDROOM
- #30 - kitchen
- #28 - lounge, hallway, kitchen, laundry+ toilet

B. FLOOR SANDING AND OILING

Liaised with MBAC Board, contractors and ILC Project Advisors to arrange quotes, site access and installation of

- #18 - Lounge, master bedroom, 2nd bedroom
- #30 - Lounge, hallway and oiling only of master and 2nd bedroom

C. RIVERLINE - ADDITIONAL WORKS POST REVIEW

Liaised with MBAC Board, contractors and ILC Project Advisors to review and advise of incompleting works, provide site access for unfinished works

- #28 - Electric Stove / Oven and Cabinet (tenant funded), chimney cavity, soakwells,
- #18 - Soakwells, Numerous chipped louvres to louvre window in bedroom to rear of house. Louvre window did not operate freely-repaired
- #22 - Reported for repair that sliding window to front bedroom did not lock. Gas stove ignitor faulty
- #30 - Reported and repaired -Roof hatch missing (may be in roof space). Smoke alarm 'chirping'. Some minor painting required above bench in tiled corner of kitchen. Flyscreen detached from kitchen window. Window in laundry not properly secured to hinges Gaps in ceiling rear bedroom Front

bedroom – power point partly detached from wall. Handrail not installed at front and rear of 30

- Gas still not installed to lounge (room next kitchen)

D. LIMESTONE RETAINING WALLS

Liaised with MBAC Board, contractors, ILC Project Advisors and neighbours to arrange quotes, site access and installation of

- #18 Limestone retaining wall neighbours boundary and front house foundation
- #28 Limestone retaining walls and pathways and drainage to workshop
- Reported and repaired mould of cement to drain,
- Still loose blue metal pathway not satisfactory

E. FLYSCREENS AND SECURITY

Liaised with MBAC Board, contractors and ILC Project Advisors to arrange quotes, site access and installation of

- #18 Window - security screens master bedroom and 2nd bedroom
- #18 Doors -Front double security screen and door, rear flyscreen
- #22 Door – Side sliding flyscreen
- #30 Door – Rear flyscreen
- #24 Window – Security Bars only bedroom and Lounge
- #24 Door – Rear Flyscreen, front flyscreen install only

NOTE: #28 NEEDS SECURITY FLYSCREENS TO WINDOWS

F. FENCING

Liaised with MBAC Board, contractors and ILC Project Advisors to determine boundaries, arrange quotes, site /power access for installation of Colorbond fencing and gates of all existing houses. Negotiation of boundaries commenced June 2009, installation commenced January 2010 completed March 2010. Note: Concern by Board that rear boundary of property has been fenced shorter than boundary-line at #22

G. PAVING

Liaised with MBAC Board and ILC Project Advisors to determine paving dimensions, gain quotes, provide site access for preparation and installation at

- #22 Concrete ramp access at front gate and front door
- #18 Front and rear paving and front gate ramp approx 24m²
- #30 Rear paving approx 24m² – preparation to date
- #24 approx 28m² – preparation to date

H. ASBESTOS ROOF

Liaised with MBAC Board, contractors and ILC Project Advisors to arrange for the asbestos roof at rear of #22 Curedale to be cleaned and painted internally and externally

*Stage 4 –Seek and acquire additional funding for disability modifications
from the Community Aids and Equipment Scheme, Fremantle Hospital*

I. MODIFICATION TO PROPERTY FOR VISUAL IMPAIRED TENANT #28 CUREDALE

- 1) 300mm vertical rail outside shower
- 2) flexible shower hose with low wall bracket
- 3) 300mm vertical rail in toilet
- 4) relocate toilet roll holder closer to toilet
- 5) 300mm vertical rail at back step
- 6) free-standing step rail at side steps, leading to back yard. Amount \$155

*Stage 5 –Landscaping - Negotiate a settlement with the City of Fremantle
for Landscaping funding and liaise with the ILC to release funds.*

Our Ref: FXS: 050509
Contact: FRANK SQUADRITO - 9432 9954



5 May 2009

Patrick Hume
Mandjah Boodjah Aboriginal Corporation
24 Curedale Street
BEACONSFIELD WA 6162

City of Fremantle
4884 74 600 111 400
Town Hall Centre, 170 Wilson Street
Fremantle WA 6155
PO Box 807 Fremantle WA 6155
T 08 9432 9955 F 08 9432 9234
7777 08 9432 9777
E info@fremantle.wa.gov.au

**LANDSCAPING GRANT- CITY OF FREMANTLE
PAYMENT FOR DRAINAGE ACCESS- ILC
CONTRACT 2644 -**

**FIRST AND SECOND INSTALLMENT &
ACQUITTAL COMPLETED**

Dear Patrick,

**AUTHORITY TO ACCESS LOT 13, 20 CUREDALE STREET – DRAINAGE
IMPROVEMENTS**

This correspondence is further to your letter dated 8 April 2009 regarding permission to allow City of Fremantle officers to access the existing vacant lot at the above address to undertake drainage works.

The objective of the works is to upgrade the existing pipe to improve stormwater capacity and formalise an easement for future maintenance purposes as currently a pipe exists along the boundary alignment of No 20 and 22 Curedale Street, Beaconsfield.

As negotiated by the Mandjah Boodjah Aboriginal Corporation and agreed by the City of Fremantle an amount of \$AU 13,000 + GST will be directly paid to the current lot owners (ILC) Indigenous Land Corporation once the final Deed documentation has been signed by both parties.

On behalf of the City of Fremantle I would like to thank all stakeholders involved in reaching a suitable outcome and for negotiating in good faith.

The project is estimated to commence on the 12 May 2009 dependent on internal resources and availability of materials.

If you have any further queries about this matter, please do not hesitate to contact Mr Frank Squadruto on 9432 9954.

Yours sincerely,

FRANK SQUADRITO
A/DESIGN & TRAFFIC CO-ORDINATOR

Yards – removal of concrete, rock debris. Supply and installation materials for waterwise gardens including site preparation, additional paving, reticulation, mulching and planting of garden beds all houses.

Cultural open space landscaped and planted, community veggie garden installed .

Further details see financial report

Stage 6 – Mandjah Boodjah Aboriginal Corporation funded Property maintenance and improvements

MBAC Board approved property maintenance expenditure to ensure livable, safe, heated homes with clean, waterwise gardens and yards.

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153			slashing , whipper snipping	176	2381.22

Total property improvement/maintenance expenditure to 30/7/10

11025.

3

Stage 6 – Tenant funded property improvements

As ILC would fund essential ERM works, tenants funded improvements to make their homes more livable, secure and safe. Tenant contribution is in keeping with promoting the values of shared responsibility and home ownership

Mandjah Boodjah Aboriginal Corporation

C/o 24 Curedale Street, Beaconsfield 6162

MBAC Tenant funded property improvements, repair and maintenance

EXPENDITURE STATEMENT

CURRENT EXPENDITURE -		Property improvement ,repair and maintenance		
Date		Purpose	Amount	Sub total
22 Curedale -		Tenant	Patrick Hume	
15/05/2009		Supply and install roller garage door on shed at rear	2,500	
22/05/2009		Supply and install steel door on shed at rear	300	
4/06/2009		Supply and install curtains and fittings	500	
Subtotal Expenditure at 31/7/09				3,300
18/02/2010		Concrete slab poured for garden shed	800	
25/05/2010		Steel hand-rail installed at rear steps	250	
22/01/2010		Double colorbond gate1.8m	800	
Subtotal Expenditure at 31/7/09				1850
Total Expenditure by Patrick Hume at 31/7/10				5,150
28 Curedale -			Kenny Kickett	
20/06/2010		Supply and install wall oven and stove	450	
30/05/2010		Supply and install dual airconditioning unit	600	
12/06/2010		Supply and install curtains and fittings	500	
Subtotal Expenditure by Kenny Kickett at 31/7/09				1,550
2/02/2010		Letterbox and brass numbers	26.9	
5/06/2010		Limestone retaining wall rear yard	400	
Subtotal Expenditure by Kenny Kickett at 31/7/09				426.9
Total Expenditure by Kenny Kickett at 31/7/10				1,977
24 Curedale -			Joy Collins	
5/12/2008		Timber floor-sanding and oiling 3brm,kit,din,lounge	1,000	
12/12/2009		Floor Tiling, grouting verandah meeting area	1,000	
15/12/2009		Supply and install timber slating in 3 rd bedroom	1,000	

10/12/2008	Supply paint, equipment for Feature wall painting all rms	1,000
20/01/2010	Landscaping Plants and Soil improvers frontyard	300
20/01/2010	Install dual air-conditioning unit	600
10/01/2009	Supply and install front door	400
Subtotal Expenditure by Joy Collins at 31/7/09		5,300
7/02/2010	Fold out clothes line and installment materials	103.35
27/02/2010	internal folding door@18, post,+concrete fencing park	170.3
28/03/2010	plants/ curtain fittings/fixtures	264.68
24/02/2010	Replace install faulty toilet cistern	110
24/07/2010	Plants/soil conditioner	128.55
8/04/2010	Additional pavers	319.35
Subtotal Expenditure by Joy Collins at 31/7/10		1096.23
Total Expenditure by Joy Collins at 31/7/10		6,396
TOTAL ALL TENANTS EXPENDITURE ON PROPERTY IMPROVEMENTS AT 31/7/10		13,523

PROPERTY MANAGEMENT - MANDJAH BOODJAH TENANCY AGREEMENTS



Prepared tenancy agreements and forwarded copies to Noongar Mia Mia:
 #24 MBAC Tenancy Agreement issued to Joy Collins
 RTA24Acommencing 30/10/09 + property condition report
 #28 MBAC Tenancy Agreement issued to Kenny Kickett RTA24A
 commencing 12/11/09 + property condition report
 #18 MBAC tenancy Agreement issued Gladys Yarran RTA24Commencing
 19 March 2010 + property condition report
 #30 MBAC Tenancy Agreement issued to Michael Cox RTA24
 Commencing June 10 2010 + property condition report
 #22 MBAC Tenancy Agreement issued to Patrick Hume RTA24
 Commencing 24 June 2010 + property condition report
 Provide copies to MBAC Board and NMM.
 Provide copies of rental income
 Meeting with Noongar Mia Mia on site 10 February 2010 agreed to 10%
 revision in service fee request for additional meeting for consultation and
 monitoring services of tenancy
 Engaged Noongar Mia Mia at negotiated reduced 10% fee for property
 management consultation services only await further negotiation to
 determine arrangement.
 MBAC registered as a Community Housing Provider for rent collection
 from Centrelink payments.

NMM services of rent collection no longer required. Centrepay option considerably less expensive. \$1 fee per deduction. Shall renegotiate NMM service agreement for best practice. MBAC Board approve payment to MBAC Capacity Development Manager at 10% fee to continue capacity development and management role await further negotiations with NMM before determining ongoing position MBAC Capacity Development Manager and Board members conduct quarterly property inspection August 7th and sends copies to NMM Identify, maintain waiting list for Board approved tenants - 2 Senior Indigenous disabled members awaiting tenancy of DH constructed new houses. CDM Responded to tenants request for ERM, appoint contractors to complete works as listed in financial report. NMM engaged to negotiate Service Agreement for 2010-11 MBAC signed awaiting return of signed copy by NMM, when Director returns from sick leave.

STAGE 1 MANDJAH BOODJAH VILLAGE HOUSING CONSTRUCTION – DEPARTMENT OF HOUSING

Two new houses 99% completed, awaiting notification of inspection of properties and a stakeholders meeting to arrange the key-handing over ceremony. The Premier has expressed an interested in visiting the project and being briefed on the Mandjah Boodjah Village achievements by Board Director, Mr Hume. MBAC has senior indigenous disabled tenants urgently requiring housing and frustrated by the delay in finalizing inspections and key-hand over.

STAGE 2 MANDJAH BOODJAH VILLAGE HOUSING CONSTRUCTION – DEPARTMENT OF HOUSING

Prepared and submitted application to the Department of Housing for 7 additional units to be constructed within the village development at an estimated cost of \$2,400,000 with letters of support from ILC Divisional Manager, Fremantle MP, Melissa Parkes, Adele Carles, and the Fremantle Mayor, Brad Pettitt and Deputy Premier, Dr Humes.

Major works DH officer advised CDM that the submission for 5 additional units awaiting confirmation from the ILC that the ILC will contribute to the cost of earthworks and site preparation.

ILC has not given a clear indication that it will contribute funds for site preparation, earthworks for stage 2 of construction. MBAC Board approved reduction in additional units to 5 in response to the financial constraints raised by Department of Housing.

Academic Record 

12/01/2010 - 12/01/2010
HUME, PATRICK SULLIVAN
6 WHEATON WAY
BARDONIA WA 6100

STUDENT ID: 00000001
DATE OF ISSUE: 24/03/2010
PAGE: 1 of 1

0140 - 0004 (007) CERTIFICATE IV IN BUSINESS GOVERNANCE

UNIT	UNIT CODE	UNIT TITLE	STATUS	GRADE
0001	0001	0001 (001) Business and Society	CC	NA
0002	0002	0002 (002) Business and Society	CC	NA
0003	0003	0003 (003) Business and Society	CC	NA
0004	0004	0004 (004) Business and Society	CC	NA
0005	0005	0005 (005) Business and Society	CC	NA
0006	0006	0006 (006) Business and Society	CC	NA
0007	0007	0007 (007) Business and Society	CC	NA
0008	0008	0008 (008) Business and Society	CC	NA
0009	0009	0009 (009) Business and Society	CC	NA
0010	0010	0010 (010) Business and Society	CC	NA

End of Record

Governance Training

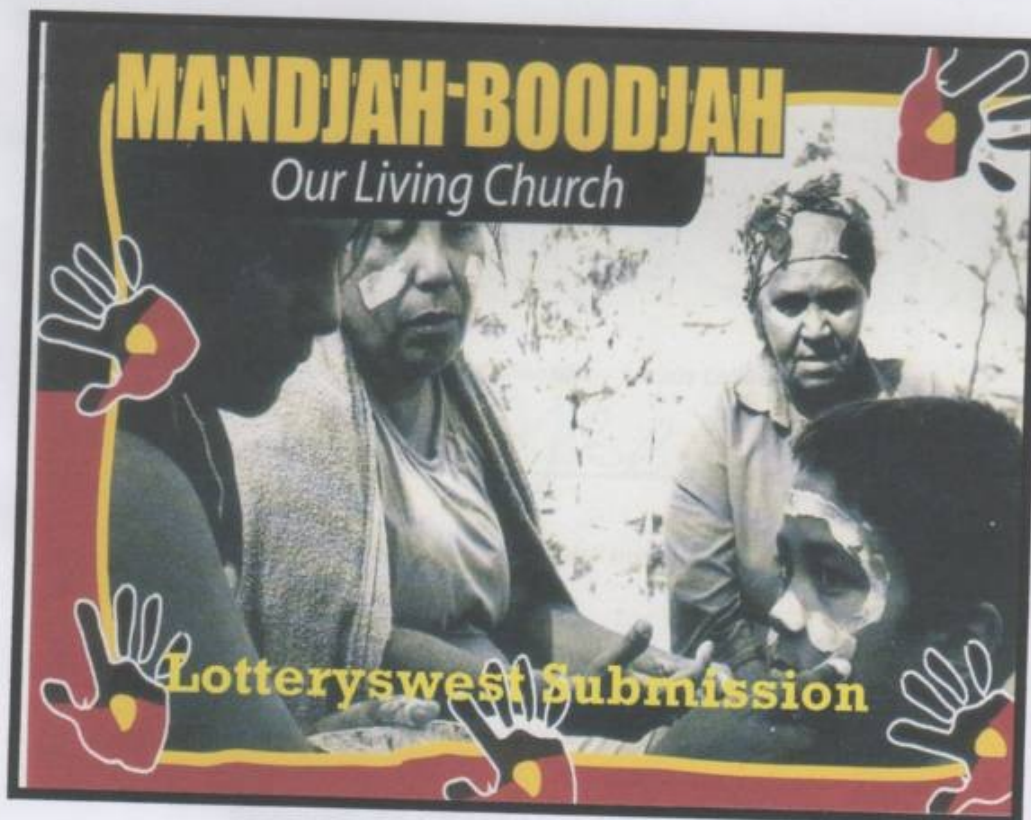
Provide on-site weekly training for members of MBAC in Certificate IV in Business Governance from July 2009 to present. Participants qualified on 24/03/2010 in the following units:

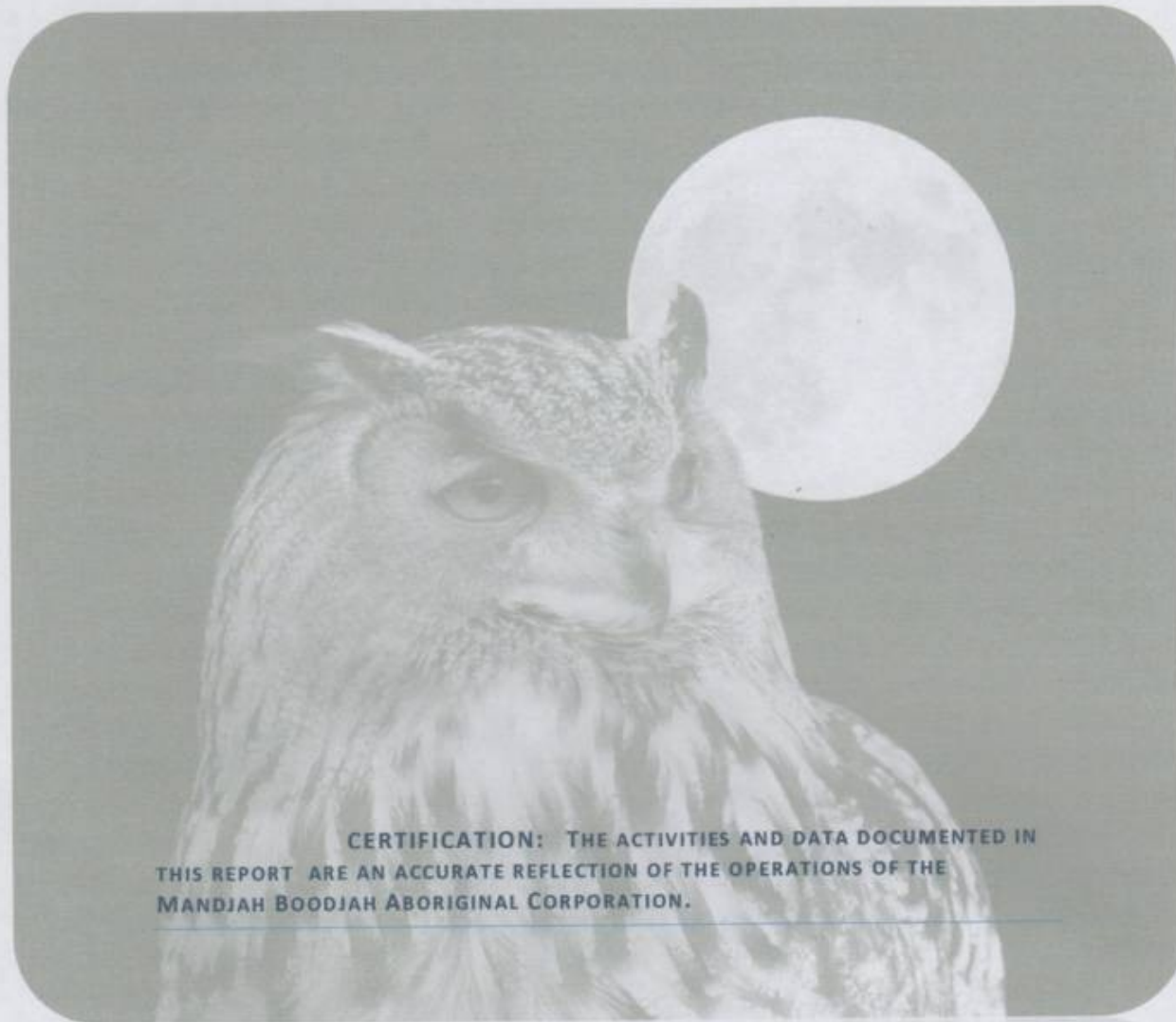
- I. Maintain and protect culture
- II. Communicate with the Community
- III. Meet the roles and responsibilities of Board members
- IV. Use the Business Plan
- V. Develop Teamwork and work ethics
- VI. Maintain effective networks
- VII. Follow OHS Procedures

- CDM continuing tuition is Social Housing units: Tenancy selection

MANDJAH BOODJAH VILLAGE - COMMUNITY CULTURAL CENTRE - LOTTERIES APPLICATION FUNDING

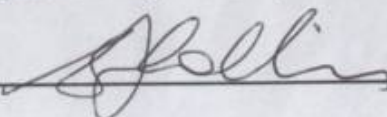
- Developed brochure and disseminated to build support for Lotteries application for community cultural centre
- Organized and facilitated an on-site meeting with the Minister for Indigenous Affairs to commission support. DIA Senior Policy Advisor submitted MBAC application to Lotteries Commission personally for consideration in the 2010-11 round financial year.
- Received costing from architect
- Devised and had approved access and use policy and management structure
- Received letters of support from ILC Divisional Manager, Centre for Leadership, TAFE, minister for indigenous Affairs, State and Federal members of parliament, Mayor of Fremantle,
- Submitted application to Lotteries Commission, 13 August 2010



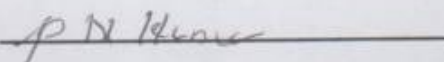


CERTIFICATION: THE ACTIVITIES AND DATA DOCUMENTED IN
THIS REPORT ARE AN ACCURATE REFLECTION OF THE OPERATIONS OF THE
MANDJAH BOODJAH ABORIGINAL CORPORATION.

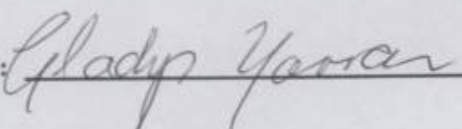
Capacity Development Manager - Ms Joy Collins

Signature: 

Director – Chairman - Mr Patrick Hume

Signature: 

Director – Deputy Chair - Mrs Gladys Yarran

Signature:  12 August 2010

